



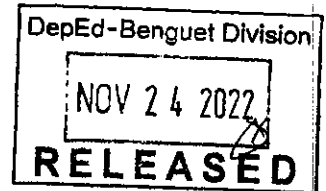
Republic of the Philippines  
**Department of Education**  
**Cordillera Administrative Region**  
**Schools Division of Benguet**

November 24, 2022

**DIVISION MEMORANDUM**

No. 358 S. 2022

TO: Office of the Schools Division Superintendent  
School Governance and Operations Division  
Curriculum Implementation Division  
Public Elementary and Secondary School Heads  
All Others Concerned



SUBJECT: **TRAINING OF TRAINERS AND FACILITATORS for 2023 CONDUCT OF LEARNING ACTION CELL IN THE SCHOOLS AND DISTRICTS OF SDO BENGUET under Project LIGAA shi Benguet (Leading Innovatory practice through Goal-oriented and Altruistic Alliance)**

1. The continuous advocacy of professional development implementation in the Division has always been one of the major priorities in order to continuously sustain the quality delivery of teaching and learning process among teachers and learners; and the effective and efficient execution of leadership, managerial, and administrative skills by school leaders.
2. In support to this advocacy, this office enjoins all identified participants and resource speakers (Enclosure 1) to attend the Training of Trainers and facilitators for 2023 Conduct of Learning Action Cell in the Schools and Districts of SDO Benguet under Project LIGAA shi Benguet (Leading Innovatory practice through Goal-oriented and Altruistic Alliance) on November 30, 2022 to December 2, 2022 at Mt. Data Hotel, Bauko Mountain Province.
3. At the end of the training, participants will be able to:
  - a. Refine traditional beliefs and assumptions about education, community, teaching, and learning to suit the present needs of learners (Little 2003) by continuously educating teachers and school leaders;
  - b. Promote a collaborative spirit among district training teams in this community of practice to envision continuously progressing strategies in instruction, assessment, and leadership geared towards improved learning outcomes;
  - c. Reflect on the lessons gained and apply these to collaboratively address shared challenges in the school and in the district.
4. Participants are required to bring their laptop and extension cord, to use during workshops / writeshops, and shall be guided with the program matrix (Enclosure 2).



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5. Participants and Resource Speakers shall be entitled to one COC in exchange to their attendance on November 30, 2022, a National Holiday in celebration of Bonifacio Day.
6. Transportation shall be chargeable against HRTD fund for Division Office pax, while local funds for School based Participants; and Board and Lodging shall be chargeable against HRTD fund subject to the usual accounting and auditing rules and regulations.
7. For immediate and widest dissemination.

**GLORIA B. BUYA-AO**  
Schools Division Superintendent

For the Schools Division Superintendent:

  
**FLORINDA C. PAGOY**  
Accountant III  
Officer-in-Charge

SGOD/LBA/hrds/xdk



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**Schools Division Office of Benguet**

Enclosure 1. TRAINING OF TRAINERS AND FACILITATORS for 2023 CONDUCT OF LEARNING ACTION CELL IN THE SCHOOLS AND DISTRICTS OF SDO BENGUET under Project LIGAA shi Benguet (Leading Innovatory practice through Goal-oriented and Altruistic Alliance)

DISTRICT	#	NAME	POSITION	SCHOOL	ROLE	CID GROUP	SGOD GROUP
ATOK	1	JAIME TOMAS	SP		Participant		
	2	GREGORIA LIPA-OD	SP 1	Atok NHS	Participant	CID	
	3	ROMUALDO TIDEN	SP 1	Cagui-ing ES	Participant	CID	
	4	JULIE KISO	SP 1	Filomena P. Cating ES	Participant		SGOD
	5	EVELYN SITAM	SP 1	Rufino Alawas ES	Participant		SGOD
BAKUN	6	VIRGINIA B. SALIO-AN	PSDS	Bakun	Participant	CID	
	7	VICENTA C. DANIGOS	SP 1	Ampusongan NHS	Participant		SGOD
	8	FELER A. DOMYONG	SP 1	Ampusongan ES	Participant	CID	
	9	DOLORES G. FIDEL	SP 1	Kayapa ES	Participant	CID	
	10	REALONDA V. NGALA-AN	HT III	Bagu ES	Participant		SGOD
		JOAN HERTIMIA WAGANG	GC	Ampusongan NHS	RESOURCE SPEAKER		SGOD
BOKOD	11	WINNIE FREDA D. DOMEREZ	SP 1	Bokod NHS	Participant	CID	
	12	GERALD SALDA	SP II	Ambangeg NHS	Participant		SGOD
	13	AILEEN D. SABINO	HT 1	Ekip ES	Participant	CID	
	14	ARDESHIR A. BEDSO	SP 1	Ambangeg ES	Participant		SGOD
BUGUIAS	15	EMMACAIRE ORLANDO	HT 1	PUBO JAMES ES	Participant	CID	
	16	MORFETO P. ANUYATAD	HT 3	LENBAOAN-WAKING	Participant		SGOD
	17	SATURNINA P. BACASEN	SP 1	Bot-oan ES	Participant		SGOD
	18	CARMEN G. MARTINEZ	SP 1	Sagandoy ES	Participant		SGOD
	19	CRISTETA E. IGUALDO	SP III	Amlimay IS	Participant	CID	
	20	DIVINA T. CALUBANDI	SP 1	Catlubong NHS	Participant	CID	
	21	ROSITA F. BOSANTOG	T-3/TIC	Cayapas IS	Participant	CID	
ITOGON 1	22	NESTOR L. DALAY-ON	SP IV	AMPM NHS	Participant	CID	
	23	MACK DALAY-ON	Tb3/Tic	Trzon Fianza NHS	Participant		SGOD
	24	NESTOR M. ASIONG	SP 1	Pacalso ES	Participant	CID	



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	25	CRTISTINE D. PUGUON	SP 1	Loacan ES	Participant		SGOD
	26	JONATHAN SADEY	PSDS	ITOGON 1	Participant	CID	
ITOGON 2	27	RICARDO SAMSON	SP	Ampucao ES	Participant		SGOD
	28	SHEILA K. WAKIT	SP 1	Dalicno ES	Participant	CID	
	29	NANCY D. COSTINA	HT 3	Laurencio Fianza NHS	Participant	CID	
	30	EMELDA G. AMANCIO	SP 1	Itogon CS	Participant	CID	
	31	MARJORIE T. VISAYA	HT 3	Banget ES	Participant		SGOD
	32	CARIDAD Y. LACBAOAN	HT3	FIANZA ES	Participant		SGOD
KABAYAN	33	MELIN W. ABAD	HT3	Tawangan Lusod NHS	Participant		SGOD
	34	FLORELIA A. PASCIAN	SP 1	Lebeng and Mt Pulag ES	Participant	CID	
	35	JUNE D. CORPUZ	SP1	Tinaleb ES	Participant	CID	
	36	ASSANDRA GRACE M. NGINSAYAN	HT1	Awing & Lusod ES Cluster	Participant	CID	
	37	SISA D. NGADE	HT 3	Tamang ES	Participant		SGOD
	38	MARYLIN TOLBE	PSDS	KABAYAN	Participant	CID	
	39	RYAN ALADOG	T3	Kamora NHS	Participant		SGOD
KAPANGAN	40	FELISA S. BATIW-AN	HT 3	Gadang ES	Participant	CID	
	41	NOEMI MARY C. LENNENG	HT 3	Sagubo ES	Participant		SGOD
	42	RICKY C. QUODALA	HT 3	GBDAIS	Participant	CID	
	43	AMIL D. BAGUILAT	HT 1	Tadayan Barrio School	Participant		SGOD
KIBUNGAN	44	CRISTOBAL E. DINAMLING	SP 1	Sagpat IS	Participant	CID	
LA TRINIDAD		RACHEL B. BALIKED	HT 1	LTNHS	RESOURCE SPEAKER		SGOD
	45	ROSALINDA LAURETA	SP 1	Tacdian ES	Participant		SGOD
	46	NANCY ROSADO	SP 2	Bekkel ES	Participant	CID	
	47	LORNA WALLIT	SP 1	Longlong ES	Participant	CID	
	48	MANA ESTAKIO	SP 2	CRSHS	Participant	CID	
	49	CONSTANCIA JANE ABODILES	HT IV	Puguis NHS	Participant		SGOD
MANKAYAN	50	CLARIZA TAD-O	SP 2	Tabio NHS	Participant		SGOD
	51	KAREN TEGAN	SP II	Mankayan CS	Participant		SGOD
	52	NATHALIE LAGAN	SP 1	Marivic ES	Participant	CID	
	53	LUIS IGUALDO	SP IV	Mankayan NHS	Participant	CID	



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	54	MARCELINO BALDO	PSDS	MANKAYAN	Participant	CID	
SABLAN	55	JANE ANGLUBEN	SP I	SNHS- Main	Participant	CID	
	56	MERIAM MAPILE	SP I	Palali ES	Participant		SGOD
	57	LUZ MERINO	SP II	Mating Mang - osan	Participant		SGOD
	58	MEA MADAYAG	SP I	Ebbes ES	Participant	CID	
TUBA	59	JANICE S. DIONISIO	HT3	Marcelo Marquez NHS	Participant	CID	
	60	FLORENCE B. PAWIG	HT 3	Twin Peaks NHS	Participant		SGOD
	61	EVELYN POTECHAN	SP 1	San Pascual ES	Participant	CID	
	62	MARILYN ZARATE	CP II	Camp 4 ES	Participant		SGOD
TUBLAY	63	LINDA C. TAMBIC	SP 1	Palew ES	Participant	CID	
	64	EDWIN B. MARINO	SP 1	Baayan ES	Participant	CID	
	65	BRIGITTE Q. BERAY	SP 1	Sto. Nino ES	Participant		SGOD
	66	ARCY D. LAYUGAN	HT 3	TSHI	Participant		SGOD

COURSE TITLE	NAME	POSITION	TOPIC/S	NUMBER OF MINUTES	ROLE	GROUP
Gearing-up Teachers and School Leaders to Advances / Updates in Curriculum Implementation	CARMEL F. MERIS	ASDS	Inclusive Education and the proper utilization of MFAT	90 minutes learning cell, 30 minutes action cell	RESOURCE SPEAKER	CID
			The Fun of Learning through Gamification	60 minutes of learning cell and 60 minutes of action cell	RESOURCE SPEAKER	CID
	FRANCIS F. PECKLEY	EPS	Beginning reading strategies for teachers in order to lead the improvement of reading competencies of learners	90 minutes learning cell, 30 minutes action cell	RESOURCE SPEAKER	CID
	WILFRED C. BAGSAO	EPS	Integrative Assessment	90 minutes learning cell, 30 minutes action cell	RESOURCE SPEAKER	CID
	MERLYN CONCHITA O. DE GUZMAN	EPS	Preparation of Daily Learning Log / Lesson Plan	60 minutes	RESOURCE SPEAKER	CID
Implement Strategic Competence in Governance and Operations Projects and Programs in the	STEPHEN BULALIN	SEPS	Preparation of Innovation and Research Proposal aligned to DepEd format and standards e.g. BERA for Research	120 minutes of learning cell and 120 minutes of action cell	RESOURCE SPEAKER	SGOD
	RACHEL BALIKED	HT				
	NERISSA BARBOSA	PDO II	Deepening understanding of the concepts and delivery of	120 minutes of learning cell and	RESOURCE SPEAKER	SGOD



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Schools and Districts	ROSELLE KRISTINE WAGUIS	Nurse II	Mental Health and Psychosocial Support Services (MHPSS) integrating Psychological First Aid and Psychosocial Support for learners and personnel	120 minutes of action cell		
	JOAN HERTIMIA WAGANG	GC				
	REBECA VISAYA	ADAS I	Use of Data Analytics to support development of localized policies, programs, projects, and activities	120 MINUTES	RESOURCE SPEAKER	SGOD
	LORNA M. YACO	EPS II	Partnership and Linkages	120 MINUTES	RESOURCE SPEAKER	SGOD
Bridging Gaps in Monitoring and Evaluating School and District PPAs aligned to Division's initiatives and the Department's mandates	ANTIONETTE SACYANG	PDO II	Preparation of creative and interactive PowerPoint Presentations	120 MINUTES	RESOURCE SPEAKER	PLENARY
	SONIA DUPAGAN	EPS	Development of Session Guides	120 MINUTES	RESOURCE SPEAKER	PLENARY
	CORAZON C. QUIPOT	SEPS	Understanding and Conduct of Monitoring and Evaluation of Division PPAs aligned to School Based Management MOVs	120 MINUTES	RESOURCE SPEAKER	PLENARY

**ELVERNICE FANGED CID FACILITATOR**

**XYLENE GRAIL D. KINOMIS SGOD FACILITATOR**

**ELVERNICE FANGED DAY 1 FACILITATOR FOR PLENARY**

**XYLENE GRAIL D. KINOMIS DAY 3 FACILITATOR FOR PLENARY**



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**Schools Division of Benguet**

Enclosure 2. TRAINING OF TRAINERS AND FACILITATORS for 2023 CONDUCT OF LEARNING ACTION CELL IN THE SCHOOLS AND DISTRICTS OF SDO BENGUET under Project LIGAA shi Benguet (Leading Innovative practice through Goal-oriented and Altruistic Alliance)

■ **For DO resource speakers and facilitators**

- o November 30, 2022 Meet up time at McDonalds km5 - 5:00 am
- o AM snack to be served at 10 am
- o Departure time on December 2, 2022 is 5:00 pm, PM snack to be packed or served.

**NOVEMBER 30, 2022 – Plenary Session**

9:00 am – 10:00 am  
10:00 am – 10:15 am

Check-in time, to refresh and condition self  
Registration / Attendance

**OPENING PROGRAM**

10:15 am – 10: 25 am  
10:25 am – 10:35 am  
10:35 am – 10:50 am  
10:50 am – 11:15 am  
11:15 am – 12:00 noon

Nationalistic Song (AVP)  
Prayer (AVP)  
**CARMEL F. MERIS, ASDS**  
Welcome Message / Opening Remarks  
Introduction of Participants  
Resource Speakers and Facilitators  
Leveling of Expectations  
House / ground rules and Orientation of Training  
Process  
Orientation to RNEAP forms for Recognition



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**Cordillera Administrative Region**  
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@ Mt. Data Hotel on November 30, December 1 and 2, 2022

**CURRICULUM GROUP**

Course TITLE: <b>GEARING-UP TEACHERS AND SCHOOL LEADERS TO ADVANCES / UPDATES IN CURRICULUM IMPLEMENTATION</b>			<b>Schedule and time allotted</b>
<b>RESOURCE SPEAKERS</b>	<b>POSITION</b>	<b>TOPIC TITLE</b>	
FRANCIS F. PECKLEY	Education Program Supervisor	Beginning reading strategies for teachers in order to lead the improvement of reading competencies of learners	November 30, 2022 90 minutes learning cell, 30 minutes action cell; total of 2 hours
CARMEL F. MERIS	Assistant Schools Division Superintendent	Inclusive Education and the proper utilization of MFAT	November 30, 2022 90 minutes learning cell, 30 minutes action cell; total of 2 hours
WILFRED BAGSAO	Education Program Supervisor	Integrative Assessment Definition and Purpose	December 1, 2022 90 minutes learning cell 30 minutes action cell
MERLYN CONCHITA DE GUZMAN	Education Program Supervisor	Integrative Assessment Strategies Preparation of Daily Learning Log / Lesson Plan - Objective formulation - Ensure Coherency of Objectives and activities	December 1, 2022 60 minutes
CARMEL F. MERIS	Assistant Schools Division Superintendent	The Fun of Learning through Gamification	December 1, 2022 60 minutes of learning cell and 60 minutes of action cell



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**Schools Division of Benguet**

@ Mt. Data Hotel on November 30, December 1 and 2, 2022

**SGOD GROUP**

Course TITLE: <b>IMPLEMENT STRATEGIC COMPETENCE IN GOVERNANCE AND OPERATIONS PROJECTS AND PROGRAMS IN THE SCHOOLS AND DISTRICTS</b>			
<b>RESOURCE SPEAKERS</b>	<b>POSITION</b>	<b>TOPIC TITLE</b>	<b>Schedule and time allotted</b>
RACHEL B. BALIKED	Head Teacher	Preparation of Research Proposal aligned to DepEd format and standards	November 30, 2022 120 minutes of learning cell 120 minutes of action cell
STEPHEN BULALIN	SEPS Planning and Research		4 hours
NERISSA BARBOSA	PDO II - DRRM	Deepening understanding of the concepts and delivery of Mental Health and Psychosocial Support Services (MHPSS) integrating Psychological First Aid and Psychosocial Support for learners and personnel	December 1, 2022 120 minutes of learning cell 120 minutes of action cell
ROSELLE KRISTINE WAGUIS	Nurse II		4 hours
JOAN HERTIMIA WAGANG	Ampusongan NHS, Bakun		4 hours
REBECCA VISAYA	ADA	Use of Data Analytics to support development of localized policies, programs, projects, and activities	December 1, 2022 2 hours
LORNA YACO	EPS II	Partnership (Networking and Linkages)	December 1, 2022 2 hours



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**December 2, 2022 - Plenary Session**

Course TITLE: <b>BRIDGING GAPS IN MONITORING AND EVALUATING SCHOOL AND DISTRICT PPAS ALIGNED TO DIVISION INITIATIVES AND MANDATES</b>		<b>Schedule and time allotted</b>	
<b>RESOURCE SPEAKERS</b>	<b>POSITION</b>	<b>TOPIC TITLE</b>	
ANTIONETTE SACYANG	PDO I	Preparation of creative and interactive PowerPoint Presentations	December 2, 2022 60 mins learning cell
SONIA DUPAGAN	EPS	Development of Session Guides	60 mins action cell December 2, 2022 60 minutes learning cell
CORAZON QUIPOT	SEPS	Understanding and Conduct of Monitoring and Evaluation of Division PPAs aligned to School Based Management MOVs	60 minutes action cell December 2, 2022 180 minutes learning cell

**CLOSING PROGRAM**  
**4:00 PM - 5:00 PM**



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